

# Bramfield and Thorington Parish Council

Clerk: Karen Lewis : clerk@bandt-pc.gov.uk

## NOTICE OF MEETING

Councillors are summoned to a Meeting of the Parish Council which will be held at Bramfield Village Hall, Bramfield, IP19 9HZ on Monday 9<sup>th</sup> March 2026 at 7pm.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:



Signature:

Clerk to Bramfield and Thorington Parish Council

Monday, 2<sup>nd</sup> March 2026

## Agenda:

1. **Welcome from the Chair**
2. **Apologies:** To receive any apologies for absence
3. **To receive Declarations of Interest and requests for dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting
4. **Public Session:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to give their views on issues on this agenda for a maximum of 2 minutes. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith (if present)**
6. **To receive a report from District Councillor Paul Ashton (if present)**
7. **To consider the Minutes of the Meeting held Monday 12<sup>th</sup> January 2026 for accuracy and for the Chair to sign as a true record.**
8. **Planning Matters:**
  - 8.1. Application no.: DC/26/0518/FUL  
Proposal: Retrospective Application - Padel court and enclosure including associated hazel nuttery  
Site address: Part Land Adjacent Stonehouse Farm, Thorington Road, Thorington
  - 8.2. Application no.: DC/25/4305/FUL  
Proposal: Demolition of existing 4no. poultry houses and erection of 1no. poultry house  
Site address: Flock Farm, High Street, Thorington, Suffolk
  - 8.3. Application no.: DC/25/4305/FUL

Proposal: Demolition of existing 4no. poultry houses and erection of 1no. poultry house  
Site address: Flock Farm, High Street, Thorington, Suffolk

**8.4.** Application no.: DC/26/0417/FUL

Proposal: Retrospective application for solar panels on southern elevation of Building E  
Site address: Building E , Walnut Tree Farm, Thorington Road, Thorington, Saxmundham

**8.5.** Application no.: DC/26/0567/CLE

Proposal: Lawful Development Certificate(Existing) - The purpose of this application is to have Dews Farm Cottage and Dews Farm barn (Triton House) at Dews Farm, recognised as a single residential unit  
Dews Farm, Yoxford Road, Bramfield, Halesworth, Suffolk IP19 9AE

**8.6.** To note the response from a delegated planning meeting held on the 10<sup>th</sup> February 2026 on the following application:

Application no.: DC/26/0180/CLE

Proposal: Certificate of lawful Use (Existing) - Welfare cabin used to provide a full range of human welfare facilities, including overnight accommodation associated with the agricultural unit

Site address: Hare Meadow Farm, Edwards Lane, Bramfield, Halesworth, Suffolk IP19

Comment: No Comment

**9. Finance Matters:**

**9.1. To approve items on the Authorisation to pay sheet**

Authorisation of Payments at Council Meeting 9th March 2026

Invoice Date	Inv No.	Payee	Item Description	Net Amount	VAT	TOTAL
01/03/2026		K. Lewis	Q1 2026 Clerk Salary/Homeworking Allowance	£ 666.96	£ -	£ 666.96
24/10/2025	INV-0249	suffolk.cloud	Hosting and Support (01/11/2025-31/10/2026)	£ 120.00	£ -	£ 120.00
<b>TOTAL</b>				<b>£ 786.96</b>	<b>£ -</b>	<b>£ 786.96</b>

**10. Policy Reviews**

**10.1. Review of Draft IT Policy**

**10.2. LGA Code of Conduct review**

**11. SALC INTERNAL AUDIT - Letter Of Engagement**

**12. Clerks Report**

**13. Highways**

**13.1. 2<sup>nd</sup> SID (Update from Cllr. Niven)**

**13.2. 20mph project**

**13.2.1. Suffolk Parishes Road Safety Group (Update from Cllr. Niven)**

**13.3. Suffolk Highways – Town, Parish Council & Parish Meeting Survey**

**14. Flooding**

**15. Energy Projects**

**15.1. Sizewell C**

**15.2. Update on Energy Projects Meeting for E. Suffolk Town & Parish Councils (Cllr. Hughes)**

**16. Annual Parish Meeting – Proposed date 13<sup>th</sup> May 2026**

**17. To consider excluding the public and press**

To consider a resolution under the Public Bodies (Admission to Meeting Act 1960 to exclude the Press and Public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt with after the item that confirms the details of the next meeting

**18. To undertake the Clerks annual pay review**

**19. Date of next meeting: Monday, 11th May 2026 at 7pm**

*Councillors to forward any matters for the next Agenda to the Clerk by 30<sup>th</sup> April 2026*