

Bramfield and Thorington Parish Council

Minutes of the Annual Parish Council Meeting held at Bramfield Village Hall on Monday, 13th January 2025 at 7pm

Present:

Cllr. Hughes (Chair), Cllr. Rozkalns (Vice-Chair), Cllr. Bond, Cllr. Ryder and Cllr. Niven

Also Present:

C. Cllr. Richard Smith, Karen Lewis (Clerk) and 3 members of the public

97/24-25 Chairs Welcome: The Chair welcomed the attendees

98/24-25 Apologies: Cllr. Paul Ashton

99/24-25 To receive Declarations of Interest and requests for dispensations:
Dispensations were requested for Cllr. Rozkalns, Cllr. Ryder and Cllr. Bond in relation to the Village Hall

100/24-25 Public Session:

1. Representatives from Bramfield School stated that they are keen to develop closer relationships with the Village and asked if there were any local projects the boys could help with.
2. A Thorington resident outlined in more detail the request for the Council to financially support the work needed to tidy up the Thorington Graveyard

101/24-25 To receive a report from the County Councillor: C. Cllr. Smith updated the meeting on the recent budget situation and the possible future changes in Council administrations

102/24-25 To receive a report from the District Councillor: None received.

103/24-25 To consider the Minutes of the Meeting held Monday, 11th November for accuracy and for the Chair to sign as a true record: The Minutes of the Parish Council meeting held on Monday 11th November 2024 were **APPROVED** and signed.

104/24-25 Planning Matters: None

105/24-25 Clerk's report: The Clerk highlighted the poor running speed of her laptop and proposed a way forward which would minimise the expense. The Council **APPROVED** the spend of £30.60 on a larger memory card and for the Clerk's husband to install it.

106/24-25 Change of date for Annual Parish Meeting (currently 14th May): It was **AGREED** to move the date to the 7th May at 7pm

CD Hughes
10/02/25

107/24-25 Clerks working from home allowance: It was **AGREED** that the Clerk would be paid £6 per week Home allowance working from the commencement of her contract. Back pay was **APPROVED**.

108/24-25 Finance Matters:

108/24-25.01 To approve items on the Authorisation to pay Sheet: The Authorisation to Pay Sheet was **APPROVED** and signed by the Chair. Cllr Hughes to authorise the online payments.

108/24-25.02 To approve the Bank reconciliation as at 31st December 2024: The Bank reconciliation was reviewed and signed by Cllr. Bond and **APPROVED** by the Council

108/24-25.03 To review bank receipts/payments against budget as at 31st December 2024: The bank receipts/payments against budget as at 31st December 2024 was **APPROVED**

108/24-25.04 Precept: The Clerk has received confirmation from Suffolk Council that the precept request has been received

108/24-25.05 Request for financial support for Thorington Burial Ground: A discussion was had in relation to this request. A more detailed work specification was requested for the discussion to continue in the February meeting.

109/24-25 Highways:

109/24-25.1 Removal of old VH Grit bin: Cllr. Hughes will organise the removal of the bin

109/24-25.2 Update on 20mph options by Suffolk Engineer: Further information is required to establish exactly what next steps are needed and how much this will cost

109/24-25.3 Update on HiViz Jacket situation: Cllr. Niven will organise the collection of the tabards for storage in the Village Hall

109/24-25.4 Update on Grant possibilities for a 2nd SID: Cllr. Ryder advised that the Grant application form needs time to fill in which she does not currently have. Cllr. Hughes will investigate options to get someone to take this responsibility over

109/24-25.5 Bramfield School access communication:

Standing orders were suspended to allow the 2 representatives of the school to participate in the discussion. The issues regarding the speed limit outside the school, parking and access into and out of the school were discussed. Cllr. Hughes is waiting for feedback from D. Cllr. Ashton as to what the rules are regarding speed limits outside schools

110/24-25 Village Sign. It was agreed that Cllr. Hughes would supply the Clerk with the specifications of the work needed to repair and locate the sign. If any Councillors had

suggestions for local people who could do the work please forward to the Clerk who will obtain quotes.

111/24-25 Review of Flooding Situation and possible options for flood defences:
Cllr. Hughes shared a report she had written regarding several issues which lead to flooding in Bramfield. This will be shared with Suffolk Highways and Council and published on the Parish Council website. Cllr. Ryder explained a couple of options that are available to purchase for water diversion.

112/24-25 Review of meeting dates 2025: It was **AGREED** to change the March meeting date from the 10th to the 17th

113/24-25 Date of Next Meeting: It was **AGREED** that the date of the next meeting would be Monday, 10th February 2025 at 7pm

The meeting ended at 20:32

*Councillors to forward any matters for the next Agenda to the Clerk
by 30th January 2025*

*RS Hughes
10/02/25*